



## Patient Online Access to Medical Records / Proxy Online Access (for parents to access child's records) Consent Form

- I would like access to be able to view my GP medical record online.
- To obtain **proxy access**, the parent must be registered for online access at our practice.
- One parent, with parental rights, may request proxy access for their child under the age of 11.
- Parent with proxy access will be able to book appointments and order repeat prescriptions for the child, and will also have access to the elements of the child's patient record that have been released for online access.
- The parent must show proof of ID and proof of parental right e.g. birth certificate, at the time of requesting proxy access for their child. **If there are any limitations on access to child or their information imposed by Court or Social Services it must be declared**

I have read and understood the 'Patient Online Services and Accessing GP Records Online' and adhere to use the system in a responsible manner in accordance with all instructions given to me by my GP practice. I agree to inform the practice as soon as possible of any problems/errors I see whilst using the system.

YES

Please complete all relevant information below:

Patient's Name:	Patient's Date of birth:
Patient's Address:	
	Postcode
Patient's Telephone Number	

Is the online access to be given to someone else other than patient (proxy access):	Please indicate: YES <input type="checkbox"/> NO <input type="checkbox"/>
<i>If yes, please state the name below and their relationship to patient (e.g. parent / legal guardian / friend/relative):</i>	
Name of the person to be given online access:	
Relationship to patient:	

### Confidentiality and Young People:

- Please note that access granted to a parent/guardian will end once the child reaches 11 years.
- From 11-16, a parent can apply for proxy access by completing a new consent form, this will be passed to a GP for authorisation or further discussion with the requesting party.
- Young people between 11-16 years are sometimes competent to make important decisions themselves and have access to online services. The Practice will take this into account if they do not wish to grant access to their medical records to a parent.
- Anyone over 16 is presumed to have consent to access online medical records.

<b>Signed by the Proxy</b>	<b>Dated:</b>
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**For practice use only**

The patient's NHS number		
Identity verified by (initials)	Date	Method of verification by Photo ID and birth certificate ID Document details: 1) ..... ID Document details: 2) .....
Proxy access authorised by		Date
Date account created		
Date passphrase sent		
Level of record access enabled Prospective <input type="checkbox"/> Retrospective <input type="checkbox"/> All <input type="checkbox"/> Limited parts <input type="checkbox"/> Contractual minimum <input type="checkbox"/>	Notes / comments on proxy access	